

Fast-Track Apprenticeships Grant Funding Final Outcomes Report Template

Guidance for writing the Final Outcomes Report

As per 'Schedule 1, L. Reporting' of the Funding Agreement between you and the Department, you are required to provide us with a satisfactory Final Outcomes Report. The report should accurately describe the progress and performance of your Fast-Track Apprenticeships project, and must be in the form provided below.

Name of Registered Training Organisation
Title of Project
Apprenticeship Please include the qualification title and code.
Project Summary Please summarise how the project contributed to the more timely completion of apprenticeships in the long term, including evidence of how the project: <ul style="list-style-type: none">• reduced the timeframe for the competency-based completion of the apprenticeship while ensuring quality of service provision; and• increased the status of apprenticeships.
Apprenticeship Outcomes Please provide the: <ul style="list-style-type: none">• actual number of apprentices that started in your project (where applicable);• actual number of apprentices that finished in your project (where applicable);• nominal duration of the apprenticeship (months); and• reduction in the duration of the apprenticeship (months). Please provide the numbers of apprentices involved in the project who: <ul style="list-style-type: none">• were Indigenous / non-Indigenous Australians;• completed project activities;• were existing workers;• were previously outside the workforce before participating in the project;• were people with disabilities; and• were female.
State Training Authority Identification Numbers Please provide the State Training Authority Identification Numbers for those apprentices who participated in the project.
Development of Models Please discuss the development of the project's fast-track apprenticeship model and how it could be sustained over time.

Do you propose to continue to use this model within your industry? If so, are you proposing to change the model based on your experience from this project? Will you be trialling or implementing the model for use in other industries? If so, which industries?

Is there potential for this fast-tracked apprenticeship model to be accelerated further? If so, how?

Issues

Please describe any issues encountered regarding the introduction of your project and how these were managed.

Methodologies

Please provide:

- details of training and assessment materials produced or used in the project; and
- details of practices, strategies and/or training delivery models produced by your project.

Evidence of Engagement with Industry / Employers

Please provide information about:

- the extent to which industry / employers were involved in the fast-tracking of the apprenticeship;
- any adaptations made to training plans (if applicable); and
- the extent to which the training met the requirements of the participating industry / employers.

Fast-Track Apprenticeships Grant Funding Project Case Study for Website

The information provided will be published in original or edited form on the Australian Apprenticeships website* and made available to the public. Your response should be approximately two pages long.

Name of Registered Training Organisation
Title of Project
Apprenticeship Details Please provide the: <ul style="list-style-type: none">• apprenticeship (please include the qualification title and code); and• reduction in the duration of the apprenticeship (months).
Aim of the Project
Successful Strategies / Models Please include the successful strategies / models that may be used by other organisations.
Key Project Achievement What was the project's greatest achievement?
Contact Details for Further Information (for the Public) Please provide contact details so the public may contact you for more information about your project. Please note that these contact details will be published on the Australian Apprenticeships website* and made available to the public.
Contact Details for Further Information (for the Department) Please provide contact details so that Departmental writers may contact you for more information about your project if necessary.

* http://www.australianapprenticeships.gov.au/RTO/Fast_track.asp